

What should I bring to school?

- A complete change of weather appropriate clothes (including socks and shoes) inside your backpack
- For children in diapers, please write their name on two diapers and place them in your child's backpack each day
- For children in diapers, please send a tube of diaper cream labeled with your child's name that we can keep at school
- A water bottle/thermos labeled with your child's name (filled with water only)

Drop off and Pick Up Procedures:

- Children should be dropped off on the Toddler/Two's playground at 9:00am.
- When dropping off on the playground, please remain in your car. Get in line with the other cars and when it is your turn, pull up to the playground gate and your student's teacher will get them out of the car and help them onto the playground. Everyone should follow this procedure to ensure a smooth drop off.
- If the weather is bad, we will start our day in the gym. On those days, please park and bring your student to the gym. You will receive an email from your student's teacher on the days we need to start in the gym.
- Pick up is in the classroom at 12:00 noon. It is important that you are on time to pick up your child so they will not get upset.

Additional information:

- Please wear sock and closed toed/tennis shoes (due to mulch on the playground) and an outfit the student can easily go to the restroom in by themselves
- Toys from home must remain in your student's backpack.
- Please make sure you save the following to your contacts:
 - theorangeretreeclass@offumc.org
 - thelearningtreedirector@offumc.org (Heather - Preschool Director)
- The Learning Tree follows District 90 weather policy. If they close, we close. Make sure to follow D90 and The Learning Tree on Facebook.
- <https://www.facebook.com/OFallonDistrict90>
- <https://www.facebook.com/offumcpreschool>
- Please call or email us if you are running late, if your student is sick or will be absent. 618-589-9040

Helpful Hints:

Dropping off a student for the first time at Preschool can be tricky! The best thing for your student is to be consistent by following the same drop off procedure each day. Give them a hug and a kiss and let their teacher take it from there.

I can assure you that your student will have a much easier time adjusting and will settle in much quicker if you do not linger. Let your student know ahead of time that you are excited that they have the opportunity to go to school. If you are anxious and upset, your student will pick up on that. Instead, let them know that you are confident that they will be safe and loved at school. And... most importantly, remind them that you ALWAYS come back! Please feel free to call Mrs. Heather and check on how your child is doing!

Thank you for sharing your child with us! We look forward to an amazing year!

- Ms. Lori, Ms. Erica, and Ms. Lindsay